

INFS 641. ARCHIVAL DESCRIPTION AND ACCESS.

Credits: 3

Offered by: Information Studies (Graduate Studies)

Terms offered: Winter 2026

[View offerings for Winter 2026 in Visual Schedule Builder.](#)

Description

Advanced theory and practice of archival appraisal, arrangement, description, and the creation of access tools to archival records and collections, including the selection and application of appropriate archival descriptive standards, metadata schemes, management tools, and outreach programs including the creation and dissemination of finding aids.

- Restrictions: Not open to students who have taken GLIS 641.

Most students use Visual Schedule Builder (VSB) to organize their schedules. VSB helps you plan class schedules, travel time, and more.

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