

EXAMINATIONS

Students should see Examinations: General Information for more information about final examinations and deferred examinations. The exam schedules are posted on the McGill Exams site, normally one month after the start of classes for the Tentative Exam Schedule, and two months after the start of classes for the Final Examination Schedule.

Students are warned not to make travel arrangements to leave Montreal prior to the scheduled end of any examination period.

Supplemental Examinations

Students who wish to write a supplemental examination for a course in which a supplemental examination is available must apply on Minerva within the published deadline. Please refer to the Exams site for important information.

Students must be in Satisfactory or Probationary Standing and have received a final grade of D, J, F, or U in the course.

Reassessment and Rereads

In accordance with the Charter of Student Rights, and subject to the conditions stated therein, students have the right to consult any written submission for which they have received a grade and the right to discuss this submission with the examiner (see the Final Examinations page).

The Faculty recognizes two types of reassessments or rereads:

1. Reassessment of coursework (term papers, mid-terms, assignments, quizzes, etc.)
2. Reread of a final exam

Reassessment of Course Work

Reassessment of course work is administered by the course instructor or the offering department. Requests, made by students, must be made within 10 working days of the date of return of the graded materials. The reviewer will assess the fairness of the original grade rather than re-grade the assignment as they would have graded it. Reassessments should normally be completed within 20 working days of the request. Grades may be lowered or raised, or they may remain the same, as a result of the reassessment. The grade obtained on the reassessment takes precedence over the original grade.

Rereads of Final Exams or Final Term Papers or Projects

These rereads are administered by the Internships and Student Affairs Office but conducted by the units involved. Students must apply in writing to the Internships and Student Affairs Office by:

- **March 31** for courses in the Fall term
- **June 30** for courses in the Winter term
- **September 30** for courses in the Summer term

These deadlines are strictly enforced, and no requests will be accepted past them. It is strongly recommended, but not required, that students consult with the instructor of the course before requesting an official reread. The reviewer will assess the fairness of the original grade rather than re-grade the assignment as they would have graded it. Grades

may be lowered or raised, or they may remain the same, as a result of the reread. The grade obtained on the reread takes precedence over the original grade.

Reassessments and rereads in courses not in the Faculty of Education are subject to the deadlines, rules, and regulations of the particular faculty.