

PHYSICAL AND OCCUPATIONAL THERAPY STUDENT PROMOTIONS

Academic matters are the jurisdiction of the Occupational Therapy Promotion and Review Committee (OTPRC) or the Physical Therapy Promotion and Review Committee (PTPRC). The OTPRC and the PTPRC review the academic record, professional conduct, and general performance of students throughout the Occupational Therapy (OT) and Physical Therapy (PT) programs. It exercises final authority to determine a student's competence and suitability for the practice of occupational therapy or physical therapy and, hence, makes final decisions on all matters relating to promotion and graduation.

Program information and documents are available from various McGill and School websites. Carefully read all academic regulations; grading and promotions regulations; student academic regulations; curriculum and course details; rules and regulations; code of conduct; required skills and attributes; and other important information.

Amongst other topics for which you can find information are:

- Student Grading and Promotion requirements
- OT Mentoring program
- Student Exchanges (if available)
- Student Athletes
- Student Services and Campus Life and Engagement
- Student Accessibility and Achievement Office
- Resource Centre and Assessment Library

For complete rules and regulations regarding student promotions, refer to the following School of Physical and Occupational Therapy program documents:

- Important Information for Students
- Rules and Regulations
- Curriculum
- Code of Conduct
- Required Skills and Attributes

Program documents are updated annually and are available at Occupational Therapy and Physical Therapy.

Due to the sequential nature of the programs, the OT and PT programs are full-time programs of study. Further information on the curriculum is available at OT Curriculum or PT Curriculum. Exceptions may be possible provided that students have obtained written permission from the Promotions and Review Committee to register part-time.

No evaluation, examination mark, etc., shall be considered final until passed by the OTPRC or the PTPRC.

Only final grades submitted on Minerva are the official McGill grades. myCourses (McGill's Learning Management system) is a tool but not the source for final grades.

Students must successfully complete all the requirements of each promotion period before being permitted to enter the next promotion period.

The required minimum passing grade is C+ for all courses with the designation of OCC1, PHTH, and POTH. Additionally, for any course with the designation of OCC1, PHTH, or POTH—which comprises both individual and group evaluations, or both theoretical and practical evaluations—each student must pass every component in order to receive a passing grade for the course (the minimum passing grade is C+). A minimum grade of C is required for anatomy, physiology, and complementary/elective courses.

Student Athletes

The policy for student athletes who are part of a team and are competing in athletic competitions at an inter-university level or higher, or students participating in the School's Sports Practicum courses, is available in the School of Physical and Occupational Therapy's Important Information for Students document.

Probation, Withdrawal, or Dismissal from the School of Physical and Occupational Therapy

When a student has failed one or more courses, or course components, or has been found to have been engaged in unethical or inappropriate conduct (i.e., unprofessional behaviour), the OTPRC or the PTPRC will automatically review the student's entire academic record and general performance.

A student with an overall CGPA between 2.3 and 3.0 or TGPA less than or equal to 2.49 in the promotion period will be placed on probation, reviewed by the OTPRC or PTPRC, and may be required to repeat the promotion period. A student may not repeat more than one promotion period in the curriculum. Failure in any course with the designation of OCC1, PHTH, or POTH during a repeat promotion period will result in dismissal from the program.

Students will also be placed on probation for unethical or inappropriate conduct (i.e., unprofessional behaviour).

Academic offences—such as plagiarism and cheating on examinations and unethical or inappropriate conduct—are considered serious offences which could lead to dismissal from the program. A student who engages in criminal activity and/or who is found guilty of having violated the criminal code will have their dossier referred to the OTPRC or the PTPRC; this may be considered evidence of unsuitability for the practice of occupational therapy or physical therapy and grounds for dismissal from the program.

The School has the right to dismiss, at any time, any student who is considered incompetent and/or unsuitable for the practice of occupational therapy or physical therapy.

In the event that a student is required to withdraw or abandon their studies in OT or PT programs, the School of Physical and Occupational Therapy will proceed with the withdrawal procedure. Students who are required to withdraw from either the OT or PT program or abandon their studies in OT or PT program will not be readmitted to either program. If a student chooses to voluntarily withdraw from the program, they will not be permitted to remain registered in professional courses (OCC1, PHTH, or POTH).

Note: Courses with a subject code OCC1, PHTH, or POTH are reserved for students enrolled in programs within the School of Physical and Occupational Therapy.